



## CAROLINAS LUTHERAN WOMEN (CLW) CONGREGATIONAL NOMINATION FORM FOR COUNCIL

Each CLW affiliated congregation may nominate a member, or individuals can self-nominate, to serve on the Carolinas Lutheran Women's Council.

**Nominations from the following congregations are not eligible:** United Lutheran, Crockett VA; and New Jerusalem Lutheran, Hickory NC as they already have representation on the council.

**Nominee for Council:** \_\_\_\_\_

**Congregation:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Address of Nominee:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Along with the nomination form please provide a brief one paragraph biography and a photo for the nominee. This information may be written by the person offering the nomination or the nominee herself.

**BIO:**

*IF APPLICABLE:*

**This individual has been contacted and will serve if elected:** \_\_\_\_ Yes \_\_\_\_ No

**Nominated By:** \_\_\_\_\_

Please return Nomination Form by mail or email to: Caitlin Rimmer, CLW Co-Chair by **September 30, 2027.**

**Mailing Address:** 715 Stoner Morgan Rd. Salisbury, NC 28146

**Email Address:** [crimmer12@gmail.com](mailto:crimmer12@gmail.com) and indicate "CLW Nominations" in the subject line.

## **RESPONSIBILITIES OF CLW COUNCIL**

**Chair:** Plans and leads meetings; develops agenda for meetings. Meetings may be set for ZOOM or in person depending on the board's ability to travel. Along with council members, plan for the CLW booth at the Carolinas Mission Region Convocation in May and the CLW Convocation in October. Presentation of prospective council members and conduct voting if needed.

**Secretary:** Takes and distributes minutes of the meetings (including convocation) and distributes to the council members. Prepares the letter to the churches with pertinent information about Convocation, along with the ballots and registration forms which will be mailed to the churches. Maintains a list of churches and missions in the region; takes the role of churches at the CLW Convocation. Maintains records to pass on to the next Secretary.

**Treasurer:** Prepares financial reports for distribution at the CLW Convocation; reimburses for expenditures; accounts for finances and accompanies the next Treasurer to the bank for the change of signature.

**Historian:** Prepares the booth at the CMR Convocation and the CLW Convocation with the sign, framed pictures, table cloths, candy / prayer baskets, give away items, mission statement cards, and CLW Convocation Save-the-Date cards. Order items for Convocation as the board agrees.

**Other Council Members** will engage in planning of the CLW Convocation as needed and assist the office holders with tasks/duties as needed and requested.